

Stoughton Utilities



EMERGENCY ACTION PLAN (EAP)

**OSHA 1910.38
DEPARTMENT OF COMMERCE 32.15**

Approved by:

Stoughton Utilities Committee on _____
City of Stoughton Common Council on _____

Employer Name:	Stoughton Utilities	
Program Name:	Emergency Action Plan	
Prepared by:	MEUW, Regional Safety Coordinator	Date: 2004
Revised by:	MEUW, Regional Safety Coordinator	Date: 4-11-2011
Plan Administrator:	Sean O Grady, Operations Superintendent	
Alternate Plan Administrator:	Brian Erickson, Wastewater System Supervisor	
Assisting Coordinator:	Chris Belz, MEUW SCRSC	

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Preface

This Emergency Action Plan (EAP) plan contains written procedures intended to comply with Wisconsin Department of Commerce (DCOMM) regulation 32.15 and OSHA regulation 1910.38.

Purpose

Stoughton Utilities is committed to providing a safe and healthy work environment for employees. The EAP establishes, implements, and maintains effective procedures for employees to deal with emergencies that may arise in the workplace and assist visitors with safe response procedures for emergency situations.

Hereafter, Stoughton Utilities will be referred to as "The Utility".

Plan Administration

The Plan Administrator or his/her designee (herein referred to as Plan Administrator) is responsible for the implementation of the EAP for employees, making the plan available to all employees, and required employee training. Employees shall be trained in procedures that include, but not limited to, reporting and responding to a fire, severe weather (shelter in place), evacuation, or other emergencies that may arise.

The Plan Administrator and Regional Safety Coordinator will review the plan annually for any changes and revise as necessary.