

LIABILITY INSURANCE CLAIMS

R- 25 -09

A RESOLUTION TO REVISE THE CITY'S POLICIES AND PROCEDURES FOR LIABILITY INSURANCE CLAIMS

WHEREAS, the City of Stoughton is a participating member of the Cities and Villages Mutual Insurance Company; and

WHEREAS, the Cities and Villages Mutual Insurance Company provides liability insurance coverage to the City of Stoughton to a maximum of \$10,000,000, with a self-insured retention level of \$25,000 per claim and \$70,000 aggregate per year; and

WHEREAS, under the self-insured program administered by the Cities and Village's Mutual Insurance Company, the City will be responsible for handling liability insurance claims which sum to less than \$25,000 to a maximum of four claims; and

WHEREAS, CVMIC, the City's professional claims administrator for claims which sum to less than \$25,000 has issued guidelines to the City of Stoughton in an effort to reduce claims administration costs and to provide for timely settlements.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF STOUGHTON, that a liability insurance claim subcommittee comprised of the Mayor, Finance Director, and City Clerk be authorized to administer and adjust property damage liability insurance claims in amounts less than or equal to \$2,000 and is hereby authorized to issue payment of insurance claims in amounts not to exceed \$2,000.

BE IT FURTHER RESOLVED, that based upon the circumstance of each liability insurance claim, and based upon the professional judgement and discretion of the claims subcommittee, property damage liability insurance claims up to \$3,500 may either be referred to the Finance Committee for appropriate action or be referred to CVMIC.

BE IT FURTHER RESOLVED, that property damage liability insurance claims greater than \$3,500 and all bodily injury liability insurance claims will automatically be referred to the City's claims administrator for proper administration and service.

The above and foregoing resolution was duly adopted by the Common Council of the City of Stoughton at a regular meeting held on the 11th day of August, 2009.

APPROVED:

Vote:

Ayes: 10

Noes: 0

Adopted: 8-11-2009

James S. Griffin, Mayor

ATTEST:

Luann J. Alme, City Clerk